

FISHER MIDDLE SCHOOL

SAC BOARD MEETING MINUTES - HOME AND SCHOOL CLUB PORTION

DATE: May 22, 2019

Attendees: Refer to SAC Sign-In Sheet

I. H&SC Portion of Meeting Called to Order: 7:06 p.m.

Approval of H&SC Meeting Minutes – February 27, 2019

- A. Misspelled Kelly Keelean in Dodgeball on III, 3A**
 - a) **Motion to approve:** Heather Ramirez
 - b) **Second:** Kim Vrijen
 - c) All in Favor – Yes
 - d) Abstained – Lisa Renner for not being present at the meeting

Approval of H&SC Meeting Minutes – April 24, 2019

- B. Misspelled Mark Fanderl**
 - a) **Motion to approve:** Heather Ramirez
 - b) **Second:** Karin Luton
 - c) **All in Favor:** Yes
 - d) **Abstain** – Suzanne Nestor for not being present at the meeting

II. H&SC By-Laws – Maria

- A. Changes made by Fisher Home and School Club**
 - 1. Article IV
 - a) Change “the book” to “Membership database”
 - b) Change fax to email to make more current
 - 2. Article V – Officer
 - a) Current term in June 1 – May 31
 - b) Proposed term is August 1 – July 31
 - 3. Section 2, Officers
 - a) Adding Communication Chair and Leadership Chair
 - b) Remove Vice President
 - c) Rename Volunteer Coordinator to Community Chair
 - d) Add Student Enrichment Chair (current Leadership Chair expands)
 - e) Remove Assistant Secretary and Assistant Treasurer
 - (1) Rather have co-chair offerings for all positions
 - (2) Voting rights will be held by one spot though, not both co-chairs
 - f) Need to remove verbiage about Vice President since that position will be removed
 - g) Keeping flexible and vague now so future boards will have flexibility to their needs

- h) Like to change the by-laws to state that each position can be co-chairs
- i) Questions and comments
 - (a) Karin – disagreement by co-chairs, a disagreement would create a no vote?
 - i) Maria said you have to talk about it, and some agreement will have to come out of discussion
 - (b) Gigi- for all the chairs, by-laws says they all must attend every meeting
 - i) Changing the evening meeting structure next year
 - ii) With co-chairs, you can rotate
 - iii) Flexible
 - iv) Page 14 discusses removal process
 - (c) Gigi – Meeting dates for next year. Is it intentional for there to only be two meetings
 - i) Fisher H&SC board meeting only requires 2 meetings

Approval of Amended By-laws

Motion to approve: Kim Vrijen
Second: Dawn Sullivan
All in Favor: Yes
Abstain – None

III. 2019/20 Fisher Home and School Club Board of Directors proposal

- A. Presented by Maria Gerst
 - Secretary: Heather Gaede Regoli
 - Communications Co-Chairs: Kelly Keelean and Sherry Cohen
 - Community Co-Chairs: Kristin Maus and Katie Vieceli
 - Fundraising Co -Chairs: Francine Shore and Kari Robinson
 - Parliamentarian: Heather Ramirez
 - Enrichment Chair: Kim Virjen
 - Co -Treasurers: Dawn Sullivan and Haixia Zhang
 - President: Maria Gerst

Approval of Fisher H&SC Board of Directors for 2019/20

Motion to approve: Dawn Sullivan
Second: Lisa Renner
All in Favor: Yes
Abstain – None

IV. Financials – Dawn

- A. April 30, 2019 Financials
 - 1. Corporate match has exceeded our goals
 - 2. Dodgeball – Forecasting \$6k better than budget

- a) Next year more income since one time purchases
- 3. Fuel the Fund
 - a) Still coming in
- 4. Play expenses are still coming in
- B. Budget for 2019/20
 - 1. Measure against 2018/19 forecasted actuals
 - 2. Fiscal year ends July 31, and a lot of expenses are still coming in
 - 3. Key highlights
 - a) Fuel the Fund
 - (1) We are bumping up our campaign goal to \$150k with new fundraising co-chairs
 - (2) Factoring in two giving levels and a give-away will be given to higher level and earlier in the fall
 - (a) \$12k less is factoring expense for give-away
 - (3) Expenses
 - (a) Lunchtime activities will decrease \$5k since LGEF will pick up
 - (b) Classroom grant is where the budget is balanced; it will go down from last year for now
 - i) 2018/19 we used some reserves and it is not sustainable on an ongoing basis
 - ii) If participation and income increases, dollars can be voted on by Board to increase classroom grants as/if needed
 - (4) Questions
 - (a) Karin – how is reserve planned
 - i) 70% of yearly expenses is safely in
 - (b) Gigi – Daves did a furniture purchase so good resource
 - i) Maria indicated all schools are working on, see if it works and ultimately trying to figure out how to have a best learning environment for kids success
 - ii) Matt indicated the best way to get the 22nd century furniture for a whole district is a bond measure

Approval of Fisher H&SC Preliminary Budget for 2019/20

Motion to approve: Suzanne Nestor

Second: Lisa Renner

All in Favor: Yes

Objections:

Abstain – None

V. President Report – Maria

A. Fourleaf

- 1. Will end on July 1, all info will deleted
 - a) Fisher may not have a tool for next year
 - b) Asking if parents use, and several have used

VI. LGEF – Deborah Weinstein

A. Goal

1. LGEF had a great year
2. 32% growth in assets raised
3. 15% increase in participation
4. Able to increase grant from \$810k to \$900k for LGUSD
5. Art Docents Grant of \$40k to remain the same as last year grant
6. Fisher piece of \$325k to cover electives, music, STEM, Dance, Counseling, health clerk, noontime coordinators

B. Teacher Advisory Council

1. First in 35 years
 - a) Tanya and Mark – trying to get message out to Fisher
 - b) Teachers from all LGUSD elementary schools as well
 - c) Meet 3 times per year with TAC
2. Businesses
 - a) \$150k raised
 - b) Offsets what parents have to give
 - c) Look at the business sponsors on the list, website and banners, and please support them
 - (1) Double from last year as far as quantity
3. Strategic Planning
 - a) Met in May
 - (1) Raised goal \$1,090k
 - (2) Grow parent participation 19%
 - (a) Start earlier with kinder messaging and outreach
 - (b) Joint letter from LGEF and Home and School Club presidents will go out this summer
 - (c) Trying to grow our major donor group as well

VII. H&SC Portion of Meeting Adjournment: 7:48 p.m.